The Protestant Separate School Board of the Town of Penetanguishene

Minutes of the October 5, 2026 Regular Meeting of the Board

The October 5, 2026 Regular Meeting of the Board was held at the Board Office.

A. The Chair called the meeting to order at 6:01 p.m., opened with the Land Acknowledgement and a prayer, and moved to roll call.

(1) Roll Call

Attended In-Person: Chair Lynne Cousens, Vice-Chair Cathie Sindall, Trustees Greg Craftchick, Elizabeth (Beth) DesRochers, Kyle Graham, Lindsay Stewart

Staff: Supervisory Officer Tim Overholt, Manager of Finance and Treasurer Sean Turner, Administrative Assistant Deanna Van Rooyen

Absent: Trustee April LeBlanc

(2) Approval of Agenda

The agenda was approved with the following motion:

Moved by **Lindsay Stewart**
Seconded by **Beth DesRochers**

That the agenda be approved.

Carried

(3) Approval of Minutes

(i) Regular Meeting of the Board held September 14, 2026

The above minutes were approved with the following motion:

Moved by **Kyle Graham**
Seconded by **Cathie Sindall**

That the minutes of the September 14, 2026 Regular Meeting of the Board be approved.

Carried

(4) Declaration of Possible Conflicts of Interest

No conflicts of interest were declared.

B. Delegations/Presentations:

No delegations or presentations.

C. Action Items

(1) Business Arising from Previous Meeting:

No business arising from previous meeting.

(2) Human Resources/Communications

(i) MOTION – Board Report No. 2026-23 - 2025-2026 EQAO Results

The Supervisory Officer (SO) reviewed the EQAO scores from the 2025-2026 assessment, and commended the staff on the consistency over the last seven years of his tenure at the Board. All scores were above the provincial average with the exception of math, which was below by 1%. Communication will go out to the school community following the Board meeting.

Board Report No. 2026-23 was approved with the following motion:

Moved by **Greg Craftchick**
Seconded by **Cathie Sindall**

1. That Report No. 2026-23, dated October 5, 2026, EQAO results be received.

Carried

(3) Committee Reports

(i) Finance:

All relevant financial documents were sent via email to Trustees for review. The September Budget Performance Report and Accounts Payable Report will be sent out as soon as it is completed and a hard copy will be provided to all Trustees at the November 9, 2026 Board meeting.

(i.i) MOTION – Budget Performance Report as at August 31, 2026 and September 30, 2026 (PENDING)

The Budget Performance Report was approved with the following motion:

Moved by **Kyle Graham**
Seconded by **Cathie Sindall**

That the Budget Performance Reports as at August 31, 2026 be accepted as presented.

Carried

(ii) Health & Safety: No report.

(iii) Parent Involvement: No report.

(iv) Policy:

(iv.i) INFORMATION – Policy Committee Minutes – October 1, 2026

The October 1, 2026 Policy Committee meeting minutes will be provided in the November 9, 2026 Board meeting package.

(iv.ii) All policies were sent out and discussed prior to the Board meeting. Policy D-22 Damage to School Property and the new Retirement and Recognition policy were deferred for more input and will be brought to the Board of Trustees once they are complete.

Changes were approved with the following motion:

Moved by Cathie Sindall
Seconded by Beth DesRochers

That the Board approve the following policies, as recommended by the Policy Committee:

(i) 4-1 Development of Board Policy
(ii) C-1 Procurement and Purchasing
(iii) C-6 Corporate Credit Card
(iv) B-2 Daily Instructional Session
(v) C-3 Donations to School and/or Board

Carried

(v) Property:

(v.i) ELECTRONIC MOTION – Board Report No. 2026-22 Snow Removal Contract (2026-2027 & 2027-2028 School Years)

(v.ii) INFORMATION – 2025-2026 Utility Expenses (Hydro, Heat, Water)

The Manager of Finance and Treasurer (MOF) reviewed the latest trends with the hydro, heat, and water bills over the 2025-2026 school year with Trustees.

(vi) Special Education Advisory Committee (SEAC):

The next meeting will be held October 26, 2026. Minutes will be provided at the November 9, 2026 Board meeting.

(vii) Transportation: No report.

(viii) New Build: No report.

(4) Staff Reports

(i) INFORMATION – October Principal's Newsletter

(ii) INFORMATION – October Principal's Report

D. Correspondence and Information Items

The Board retired to the In-Camera Session with the following motion:

Moved by Kyle Graham
Seconded by Cathie Sindall

That the Board retire to the In-Camera Session at 6:42 p.m.

Carried

E. Motions and Information Adopted In-Camera

No motions or information adopted in-camera.

F. New Business

No new business.

G. Date of Next Meeting: November 9, 2026

H. Adjournment

The meeting was adjourned with the following motion:

Moved by Greg Craftchick

That the meeting adjourn at 7:07 p.m. **Carried**

Lynne Cousens, Chair

Tim Overholt, Supervisory Officer