

The Protestant Separate School Board of the Town of Penetanguishene

Minutes of the May 11, 2026 Regular Meeting of the Board

The May 11, 2026 Regular Meeting of the Board was held at the Board Office.

A. The Chair called the meeting to order at 6:00 p.m., opened with the Land Acknowledgement and a prayer, and moved to roll call.

(1) Roll Call

Attended In-Person: Chair Lynne Cousens, Vice-Chair Cathie Sindall, Trustees Greg Craftchick, Elizabeth (Beth) DesRochers, Kyle Graham, April LeBlanc, and Lindsay Stewart

Staff: Administrative Assistant Deanna Van Rooyen

Attended via Google Meet: Supervisory Officer Tim Overholt, Manager of Finance and Treasurer Sean Turner, and Mental Health & Multi-Disciplinary Team Lead Christina Pellarin

(2) Approval of Agenda

The agenda was approved with the following motion:

Moved by	Cathie Sindall
Seconded by	Kyle Graham

That the agenda be approved with the following addition:

Under (4) Staff Reports: Board Report 2026-13 Strategic Plan Implementation Update

Carried

(3) Approval of Minutes

(i) Regular Meeting of the Board held April 13, 2026

The above minutes were approved with the following motion:

Moved by	Lindsay Stewart
Seconded by	April LeBlanc

That the minutes of the April 13, 2026 Regular Meeting of the Board be approved.

Carried

(4) Declaration of Possible Conflicts of Interest

No conflicts of interest were declared.

B. Delegations/Presentations:

- (i) Introduction/Update Mental Health & Multi-Disciplinary Team Lead

Ms. Pellarin provided an introduction to Trustees of her professional experience to date and her internal focus to build off previous Lead, Christy Hamill's work. She felt it was very evident, coming into the school, that the foundation was laid for a safe and supportive environment, and made note of the mental health promotion and early intervention as part of everyday practice.

Discussion occurred regarding the three tiers of support and how those tiers are utilized at the school. Tier 1 begins in the classroom with skills and support from the Child and Youth Worker, Tier 2 requires additional bolstering with one-on-one support, and Tier 3 would require access to professional mental health supports. Ms. Pellarin is continuing to work alongside other Boards to help create better pathways and relationships for the Tier 3 supports, as these supports continue to be challenging to access quickly when required. Discussion occurred regarding the gaps and the challenges presented for Tier 3 supports, specifically related to elementary-aged students.

The Supervisory Officer and Trustees thanked Ms. Pellarin for joining the meeting and for her enthusiasm for the position and mental health in general. Ms. Pellarin left the meeting at 6:27 p.m.

C. Action Items

- (1) Business Arising from Previous Meeting:

No business arising from previous meeting.

- (2) Human Resources/Communications:

No report.

- (3) Committee Reports

- (i) Finance:

(i.i) MOTION – Budget Performance Report as at March 31, 2026 and April 30, 2026 (PENDING)

The Manager of Finance (MOF) highlighted the fact there were three pay periods for the Education Workers in April and three pay periods upcoming in May for Teachers, and how this will be reflected in the reports. The final Quarterly Finance Committee meeting of the school year will be held in June; this meeting will help to build the budget for the upcoming year. The MOF informed Trustees that no redundancies will be declared and the staffing complement will remain more or less the same for the 2026-2027 school year.

The March Budget Performance Report was approved with the following motion:

Moved by Kyle Graham
Seconded by Cathie Sindall

That the Budget Performance Report as at March 31, 2026 be accepted as presented.

Carried

The April 30, 2026 Budget Performance Report remains pending and will be sent out via email upon completion for approval at the June 8, 2026 Board meeting.

(i.ii) MOTION – Accounts Payable Report April 2026

The Manager of Finance and Treasurer updated Trustees on the Capital Project expenses along with the first and second quarter reimbursements that have been submitted to the Capital Branch. To date, both reimbursement payments remain pending.

The Accounts Payable Report was approved with the following motion:

Moved by	Kyle Graham
Seconded by	Cathie Sindall

That the Accounts Payable report, totaling \$477,605.99 for April 2026, be accepted as presented.

Carried

(i.iii) MOTION – Board Report 2026-12 Advertising on Behalf of CNE

The Manager of Finance provided details of the yearly request from the CNE and Board Report 2026-12 was approved with the following motion:

Moved by	Kyle Graham
Seconded by	Cathie Sindall

1. That Report No.2026-12, dated May 11, 2026, Advertising on Behalf of the Canadian National Exhibition (CNE), be received;
2. That the Board approve the advertising communication on behalf of the Canadian National Exhibition (CNE).

Carried

(ii) Health & Safety: No report.

(iii) Parent Involvement: No report.

(iv) Policy:

Policies for April and May were approved at the April 13, 2026 Board meeting. The next Policy meeting will be held on May 26, 2026.

(v) Property: No report.

(vi) Special Education Advisory Committee (SEAC): No report.

(vii) Transportation: No report.

(4) Staff Reports**(i) MOTION – Board Report 2026-13 Strategic Plan Implementation Update**

The Supervisory Officer welcomed questions from the chart and provided details of the current plan. The SO gave thanks to the school administration, Trustees and staff for their ongoing dedication to executing the strategic plan.

Board Report 2026-13 Strategic Plan Implementation Update was approved with the following motion:

Moved by **Greg Craftchick**
Seconded by **Beth DesRochers**

1. That Report No. 2026-13, Strategic Plan Implementation Update be received;
2. That the Board continues to proceed with implementation of the current Strategic Plan 2022-2027.

Carried

(ii) INFORMATION – May Principal’s Newsletter**(iii) INFORMATION – May Principal’s Report**

The Supervisory Officer (SO) highlighted the retirement of Vice Principal Wilson Cowan and discussion occurred. The SO will keep Trustees informed as the hiring process for a replacement is conducted over the next month.

D. Correspondence and Information Items

No further correspondence or information items.

The Board retired to the In-Camera Session with the following motion:

Moved by **Greg Craftchick**
Seconded by **Beth DesRochers**

That the Board retire to the In-Camera Session at 6:52 p.m.

Carried

IN-CAMERA SESSION

E. Motions and Information Adopted In-Camera

No motions or information adopted In-Camera.

F. New Business

The Board Chair highlighted the results of the Y’s Men’s Music Festival and gave accolades to the students and Ms. Gilchrist on all their hard work throughout the year and at the festival.

A reminder was given to all Trustees regarding the necessary Trustee 2026 election documents required at the Town of Penetanguishene if seeking re-election.

G. Date of Next Meeting: June 8, 2026

H. Adjournment

The meeting was adjourned with the following motion:

Moved by Greg Craftchick

That the meeting adjourn at 7:10 p.m.

Carried

Lynne Cousens, Chair

Tim Overholt, Supervisory Officer