

The Protestant Separate School Board of the Town of Penetanguishene

Minutes of the April 13, 2026 Regular Meeting of the Board

The April 13, 2026 Regular Meeting of the Board was held at the Board Office.

A. The Chair called the meeting to order at 6:00 p.m., opened with the Land Acknowledgement and a prayer, and moved to roll call.

(1) Roll Call

Attended In-Person: Chair Lynne Cousens, Vice-Chair Cathie Sindall, Trustees Greg Craftchick, Elizabeth (Beth) DesRochers, Kyle Graham, April LeBlanc, and Lindsay Stewart

Staff: Supervisory Officer Tim Overholt, Manager of Finance and Treasurer Sean Turner, Administrative Assistant Deanna Van Rooyen

(2) Approval of Agenda

The agenda was approved with the following motion:

Moved by	Lindsay Stewart
Seconded by	Beth DesRochers

That the agenda be approved.

Carried

(3) Approval of Minutes

(i) Regular Meeting of the Board held March 2, 2026

The above minutes were approved with the following motion:

Moved by	Kyle Graham
Seconded by	April LeBlanc

That the minutes of the March 2, 2026 Regular Meeting of the Board be approved.

Carried

(4) Declaration of Possible Conflicts of Interest

No conflicts of interest were declared.

B. Delegations/Presentations:

No delegations or presentations.

C. Action Items

(1) Business Arising from Previous Meeting:

No business arising from previous meeting.

(2) Human Resources/Communications:

(i) MOTION – Board Report No. 2025-07 Student Achievement Plan

The Student Achievement Plan replaced the Board's School Improvement Plan. The Student Achievement Plan layout is now standard across the province and will be posted on the Board website by the end of April. The plan will be presented to the Parent Involvement Committee (PIC) and will be done so twice a year - once at the beginning of the year, and once at the end of the year. The Supervisory Officer reviewed the 2026 Student Achievement Plan with Trustees, and Board Report 2026-07 was approved with the following motion:

Moved by Cathie Sindall
Seconded by Beth DesRochers

1. That Report No. 2026-07, dated April 13, 2026 Student Achievement Plan, be received;
2. That the Board approve a motion that that Student Achievement Plan be received as information.

Carried

(3) Committee Reports

(i) Finance:

(i.i) INFORMATION – Finance Committee Meeting Minutes – March 5, 2026

(i.ii) MOTION – Budget Performance Report as at February 28, 2026 and March 31, 2026 (PENDING)

The February Budget Performance Report was approved with the following motion:

Moved by Kyle Graham
Seconded by Cathie Sindall

That the Budget Performance Report as at February 28, 2026 be accepted as presented.

Carried

The March 31, 2026 Budget Performance Report remains pending and will be sent out via email upon completion for approval at the May 11, 2026 Board meeting.

(i.iii) MOTION – Accounts Payable Report March 31, 2026

The Manager of Finance and Treasurer highlighted the Second Quarter Projections and estimated enrolment for September 2026.

The Accounts Payable Report was approved with the following motion:

Moved by Kyle Graham
Seconded by Cathie Sindall

That the Accounts Payable report, totaling \$710,534.29 for March 2026, be accepted as presented.

Carried

(ii) Health & Safety:

The Health & Safety Chair reviewed the latest Health & Safety report from the school with Trustees.

(iii) Parent Involvement:

No report. The committee will be meeting on April 13, 2026 and approved minutes from previous meetings will be in the Board package for the May 11, 2026 meeting.

(iv) Policy:

(iv.i) INFORMATION – Policy Committee Minutes – March 31, 2026

(iv.ii) All policies were sent out and discussed prior to the Board meeting.

Changes were approved with the following motion:

Moved by Cathie Sindall
Seconded by Beth DesRochers

That the Board approve the following policies:

- (i) A-12 Lunchtime Supervision
- (ii) A-13 Adult Volunteers/Volunteer Handbook
- (iii) A-14 Employee Absence

Carried

(v) Property: No report.

(vi) Special Education Advisory Committee (SEAC):

The SEAC Committee will be meeting on April 20, 2026. Meeting minutes will be included in the May 11, 2026 Board package.

(vii) Transportation: No report.

(4) Staff Reports

- (i) INFORMATION – April Principal’s Newsletter
- (ii) INFORMATION – April Principal’s Report

D. Correspondence and Information Items

No further correspondence or information items.

The Board retired to the In-Camera Session with the following motion:

Moved by Greg Craftchick
Seconded by Cathie Sindall

That the Board retire to the In-Camera Session at 6:42 p.m.

Carried

IN-CAMERA SESSION

E. Motions and Information Adopted In-Camera

No motions or information adopted In-Camera.

F. New Business

No new business.

G. Date of Next Meeting: May 11, 2026

H. Adjournment

The meeting was adjourned with the following motion:

Moved by Greg Craftchick

That the meeting adjourn at 7:49 p.m.

Carried

Lynne Cousens, Chair

Tim Overholt, Supervisory Officer