

The Protestant Separate School Board of the Town of Penetanguishene
Minutes of the October 2, 2023 Regular Meeting of the Board

The October 2, 2023 Regular Meeting of the Board was held at the Board Office.

A. The Chair called the meeting to order at 6:02 p.m., opened with the Land Acknowledgement and a prayer, and moved to roll call.

(1) Roll Call

Attended In-Person: Chair Lynne Cousens, Vice-Chair Cathie Sindall, Trustees Elizabeth (Beth) DesRochers, Kyle Graham, April LeBlanc, Lindsay Stewart

Staff: Manager of Finance and Treasurer Sean Turner, Administrative Assistant Deanna Van Rooyen

Attended via Google Meet: Supervisory Officer, Tim Overholt

Absent: Trustee Greg Craftchick

(2) Approval of Agenda

The agenda was approved with the following motion:

Moved by	Lindsay Stewart
Seconded by	Beth DesRochers

That the agenda be approved.

Carried

(3) Approval of Minutes

(i) Regular Meeting of the Board held September 11, 2023

The above minutes were approved with the following motion:

Moved by	Kyle Graham
Seconded by	April LeBlanc

That the minutes of the September 11, 2023 Regular Meeting of the Board be approved.

Carried

(4) Declaration of Possible Conflicts of Interest

No conflicts of interest were declared.

B. Delegations/Presentations:

No delegations or presentations.

C. Action Items

(1) Business Arising from Previous Meeting:

No business arising from previous meeting.

(2) Human Resources/Communications

No report.

(3) Committee Reports

(i) Finance:

All relevant financial documents were sent via email to Trustees prior to the Board Meeting.

(i.iv) MOTION – Budget Performance Reports as at August, 31, 2023

The Manager of Finance and Treasurer informed the Trustees that the September 30, 2023 Budget Performance Report and the Accounts Payable Report for September 2023 remain PENDING due to the quick turnaround of this month's meeting. The reports will be sent out electronically once complete and included in the November 13, 2023 Board package.

The Budget Performance Report was approved with the following motion:

Moved by	Kyle Graham
Seconded by	Cathie Sindall

That the Budget Performance Report as at August 31, 2023, be accepted as presented.

Carried

(ii) Health & Safety: No report.(iii) Parent Involvement:

The School Council Meeting minutes were reviewed and discussed.

(iii.i) INFORMATION – School Council Meeting Minutes – April 3, 2023

(iii.ii) INFORMATION – School Council Meeting Minutes – May 1, 2023

(iii.iii) INFORMATION – School Council Meeting Minutes – June 5, 2023

(iv) Policy:

(iv.i-iv.iii) All policies were sent out and discussed prior to the Board meeting. Minor changes were approved with the following motion:

Moved by	Cathie Sindall
Seconded by	Beth DesRochers

That the Board approve the following policies:

- (i) D-6 Advertising in Schools
- (ii) D-8 Health & Physical Education Exemption from Instruction
- (iii) D-34 Safe Arrival Program

Carried

(iv.iv) INFORMATION – Policy Committee Minutes – September 26, 2023

(v) Property:

(v.i) INFORMATION – Town Council Meeting – October 11, 2023

The Board Chair reminded Trustees about the Town Council meeting on October 11, 2023. The Supervisory Officer will speak to the motion that Council will be debating, and the wording in the motion will be addressed and discussed with Council when the time arises to ensure it is not restrictive. The Ministry has asked that the Board go through legal and, once the Supervisory Officer has more direction, Trustees will be informed.

The Trustees agreed to drafting a letter to Council members on behalf of the Board regarding Town Council's motion and the unique needs at the school.

(v.ii) INFORMATION – Capital Priorities Submission 2023

The 2023-2024 Capital Priorities report continues to be worked on by the Manager of Finance and Supervisory Officer and will be submitted by the October 20, 2023 deadline. Funding announcements are set to be announced in the Winter of 2024.

(vi) Special Education Advisory Committee (SEAC):

The first meeting of the new school year will be held on October 23, 2023 at 5:30 p.m.

(vii) Transportation:

The Transportation Chair updated the Trustees on bus operations for the 2023-2024 school year. Four buses will be in operation with 172 children riding the bus currently. This number will most likely increase into the winter months. The Transportation Chair thanked the Manager of Finance for being proactive and his assistance in securing the fourth bus for this school year, while following proper financial procedures and permissions with the Ministry.

(4) Staff Reports

(i) INFORMATION – October Principal's Newsletter

(ii) INFORMATION – October Principal's Report

D. Correspondence and Information Items

No further correspondence or information items.

The Board retired to the In-Camera Session with the following motion:

Moved by	April LeBlanc
Seconded by	Cathie Sindall

That the Board retire to the In-Camera Session at 6:28 p.m.

Carried

IN-CAMERA SESSION

E. Motions and Information Adopted In-Camera

No motions.

F. New Business

No new business.

G. Date of Next Meeting: November 13, 2023

H. Adjournment

The meeting was adjourned with the following motion:

Moved by Beth DesRochers

That the meeting adjourn at 6:33 p.m.

Carried

Lynne Cousens, Chair

Tim Overholt, Supervisory Officer