

**THE PROTESTANT SEPARATE SCHOOL BOARD  
OF THE TOWN OF PENETANGUISHENE**

**POLICY MANUAL**

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**POLICY TITLE:**

**Payment of Tuition**

**SECTION/CODE:**

**School Operations D – 5**

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**APPROVAL DATE:**

**March 20, 2023**

**SUPERSEDES:**

**June 12, 2017**

**NUMBER OF PAGES:**

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**REVIEW DATE:**

**March 2027**

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**POLICY STATEMENT**

The Protestant Separate School Board of the Town of Penetanguishene (PSSBP), under the authority provided by the Education Act, s.49, shall require the payment of tuition fees for school attendance as outlined in the Administrative Procedures.

**PURPOSE**

To provide clarification regarding the collection or waiver of tuition fees for students who apply to attend Burkevale Protestant Separate School.

**ADMINISTRATIVE PROCEDURES**

1. Tuition fees shall be calculated in accordance with the current *Education Act* and any appropriate Regulations.
2. (i) Non-resident students shall be charged the full tuition fee as permitted under the current *Education Act* unless an exception is otherwise provided as permitted under the education act.  
  
(ii) Section 49(5) of the Education Act permits school boards the ability to admit non-resident pupils to their schools with or without the payment of fees. Policy D-2, Registration and Attendance clarifies the process of Non-resident pupil admission.
3. Section 49(7) of the Education Act outlines specific criteria where a board shall not charge a fee for students who wish to attend who are non-residents.
4. A student may be exempted from the payment of tuition fees where compassionate circumstances warrant such a provision, subject to documentation and authorization by the Board.
5. A foreign student shall be accepted as a non-resident student if sponsored by a Protestant Separate School Board supporter.
6. Once a non-resident student is accepted, they are subject to the same terms and conditions of attendance as a resident student.

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7. The Principal shall report all prospective non-resident students, I to the Manager of Finance and Treasurer of the Board, prior to enrolment in school.
8. Where fees are charged, they shall be paid monthly or as otherwise agreed upon.
9. Students under the care of the Children's Aid Society shall be determined as non-resident students if the foster parents are not tax supporters of the Protestant Separate School Board.