THE PROTESTANT SEPARATE SCHOOL BOARD
OF THE TOWN OF PENETANGUISHENE

POLICY MANUAL

POLICY TITLE:	SECTION/CODE:
Development of Board Policy	**Development of Board Policy 4 – I**

APPROVAL DATE:	SUPERSEDES:	NUMBER OF PAGES:	REVIEW DATE:
October 5, 2026	**September 12, 2022**	**Page 1 of 1**	**September 2030**

POLICY STATEMENT

It is the belief of the Board that communication is enhanced and better policy is developed if those affected by Board Policy have a part in the development of such policy. Thus, it shall be the policy of the Board that the development of policy shall follow Administrative Regulations.

PURPOSE:

To provide direction in developing and reviewing board policy.

ADMINISTRATIVE REGULATIONS

1. The draft policy shall be designed by the appropriate committee or individual.

2. The draft policy shall then be circulated to those whom the policy affects directly. Those who must implement the policy will be invited to respond and generate suggestions.

3. A date for response shall be stated in the request for input.

4. A nil report shall be interpreted as acceptance of the policy as drafted.

5. The group being asked for input shall be determined by the policy drafters, with the intent of generating representative feedback rather than "total population" feedback. e.g. It should not be an expectation that every student or every parent would participate in policy development of a policy affecting students.

6. The requirement of requesting feedback on a draft policy may have to be waived as necessitated by emergency or an unexpected time constraint.

7. The omission of any group or individual in the feedback process shall not, in itself, be sufficient reason to delay the completion of a draft policy.

8. A 4-year review cycle will be followed to regularly update all existing policies and in turn bring to board for approval.

9. The final version of the draft policy shall be presented to the Board at a regular Board meeting.