

**THE PROTESTANT SEPARATE SCHOOL BOARD  
OF THE TOWN OF PENETANGUISHENE**

**POLICY MANUAL**

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**POLICY TITLE:**

**Board Meeting Format**

**SECTION/CODE:**

**Board Organization and Procedures 3 – IV**

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**APPROVAL DATE:**

**February 14, 2022**

**SUPERSEDES:**

**January 11, 2016**

**NUMBER OF PAGES:**

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**REVIEW DATE:**

**February 2026**

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**BOARD MEETING FORMAT – IV**

**The Protestant Separate School Board of the Town of Penetanguishene**

**Regular Meeting of the Board**

**Date**

**Agenda**

**PUBLIC SESSION**

**Action By**

**A. Call to Order**

- |   |       |
|---|-------|
| (1) Roll Call                                     | Chair |
| (2) Approval of Agenda                            | Chair |
| (3) Approval of Minutes                           | Chair |
| (i) Regular Meeting of the Board held (date)      |       |
| (ii) Other minutes as presented                   |       |
| (4) Declaration of Possible Conflicts of Interest | Chair |

**B. Delegations / Presentations**

**C. Action Items**

- |  |                     |
|--|---------------------|
| (1) Business Arising from Previous Meeting | Chair               |
| (2) Human Resources/Communications         | Supervisory Officer |

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(i) Strategic Planning

(3) Committee Reports

(i) Finance

Finance Chair

(i.i) Budget Performance Report

(i.ii) Accounts Payable

(ii) Health & Safety

Health & Safety Chair

(iii) Parent Involvement

Parent Involvement Chair

(iv) Policy

Policy Chair

(v) Property

Property Chair

(vii) Special Education Advisory (SEAC)

SEAC Chair

(viii) Supervised Alternative Learning (SAL)/

SAL Chair

Suspension and Expulsion Hearing and Determination

(viii) Transportation

Transportation Chair

(4) Staff Reports

Supervisory Officer

(i) Principal's Report

**D. Correspondence and Information Items**

Chair

**E. Motions and Information Adopted in-Camera**

Chair

**F. New Business**

Chair

**G. Committee of the Whole**

Chair

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**H. Date of Next Meeting:**

Chair

**I. Adjournment**

Chair

**IN-CAMERA SESSION**