



THE PROTESTANT SEPARATE SCHOOL BOARD OF THE TOWN OF PENETANGUISHENE

VILLAGE SQUARE MALL
2 POYNTZ STREET, BOX 107
PENETANGUISHENE, ONTARIO L9M 1M2
TELEPHONE (705) 549-6422 FAX (705) 549-2768

MEMORANDUM

TO: Potential Occasional Educational Assistants (EAs)
Potential Occasional Designated Early Childhood Educators (DECEs)

FROM: Tim Overholt
Supervisory Officer

DATE: September 8, 2026

Re: **Occasional Educational Assistant (EA) & Designated Early Childhood Educator (DECE) List**

The Protestant Separate School Board of the Town of Penetanguishene invites applications for the following categories:

1. Educational Assistants (EAs) who wish to be considered for Occasional Educational Assistant positions in the 2026-2027 School Year
2. Designated Early Childhood Educators (DECEs) who wish to be considered for Occasional Designated Early Childhood Educator positions in the 2026-2027 School Year

This information will be posted on the Board's website. Any eligible candidate may apply. An up to date Vulnerable Sector Check Record (VSCR) is required.

If you are interested in applying to any one of the above categories, please submit a resume, including any documents that support qualifications to:

Sean Turner, Manager of Finance and Treasurer
The Protestant Separate School Board of the Town of Penetanguishene
2 Poyntz Street, Unit 48, Box 107
Penetanguishene, ON | L9M 1M2
or by email to: sturner@pssbp.ca

The Board is welcoming of employees from diverse communities, backgrounds, and identities and encourages applications from qualified members of these groups.

Candidates who apply are invited to self-identify if they are First Nations, Métis, Inuit, members of a visible minority group or a person with exceptionalities.

Persons with exceptionalities are invited to indicate accommodations needed for the selection process.

Upon request, this posting will be made available in large print. Please call (705) 549-6442

Applicants are thanked for their interest in this position, however, only those selected for an interview will be contacted.