

**THE PROTESTANT SEPARATE SCHOOL BOARD  
OF THE TOWN OF PENETANGUISHENE**

**POLICY MANUAL**

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**POLICY TITLE:**

**SECTION/CODE:**

**Parent Involvement**

**School Board and Committee Roles 2 – V**

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**APPROVAL DATE:**

**SUPERSEDES:**

**NUMBER OF PAGES:**

**REVIEW DATE:**

**December 6, 2021**

**January 11, 2016**

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**December 2025**

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**PARENT INVOLVEMENT**

**Purpose of Committee**

To support, encourage and enhance parent/ guardian engagement at the Board level in order to improve student achievement and well-being.

The Parent Involvement Committee of the Protestant Separate School Board of the Town of Penetanguishene (PSSBP) shall achieve its purpose by:

- (a) providing information and advice to the Board regarding parent engagement;
- (b) communicating with and supporting the School Council of Burkevale Protestant Separate School; and
- (c) undertaking activities to help parents of pupils at Burkevale Protestant Separate School support their children's learning at home and at school.

The Committee shall:

- (a) work with the Supervisory Officer and Board to develop strategies and initiatives that can used to effectively communicate with parents and to effectively engage parents in improving student achievement and well-being;
- (b) advise the Board and the Supervisory Officer on ways to utilize the strategies and initiatives referred to in clause (a);
- (c) communicate information from the Ministry of Education to the School Council of Burkevale Protestant Separate School and to parents of pupils of the school;
- (d) work with the School Council of Burkevale Protestant Separate School through the Supervisory Officer and members of the Board to:
  - (I) share effective practices for engaging parents, especially those who may have difficulty engaging in their children's education;
  - (II) help ensure that the school creates a welcoming environment for parents of its pupils, and
  - (III) develop skills and acquire knowledge that will assist the Parent Involvement Committee and the School Council with their work; and
- (e) determine, in consultation with the Supervisory Officer and in accordance with the Board's policies, how funding will be used.

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**Frequency of Meetings**

The Committee shall meet at least four times in each school year.

A meeting of the Committee cannot be held unless:

- (a) a majority of the members present at the meeting are parent members;
- (b) the Supervisory Officer or designate is present; and
- (c) the Board Member who sits on the Committee is present.

The Parent Involvement Committee provides written/verbal reports to the Board as a whole, as needed.

**Members**

**Chair** (Trustee)

Alternate Trustee Member (1)

Supervisory Officer